

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, January 28, 2014
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, L. Murray, M. Nelson, G. Preston, and M. Stauffenberg – seven (7). Absent – none (0).
- Also present: Supt. Harrod, K. Meyer, R. Schnitzler, J. Palicki, C. Creek, J. DePoister, and Clerk Fortin – seven (7).
- Visitors: J. O'Reilly, and J. Emerson – two (2).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings/ Petitions / Comments Due to the weather, PTO President Mike Casagrande was unavailable for an update. There was no recognition of employees either due to the inclement weather.
- Reports of Committees **Building Committee** – Chairman Gary Preston reported the following:
- The District Office front door security renovation is nearly complete except for trim.
 - The High School front door canopy has a water leak which has been repaired.
 - The HVAC system in the older part of the building has had some work needed.
 - Upon removal of the gymnasium foundation at the Primary School, bricks buried beneath the concrete were encountered. If the District decides to remove the bricks and bring in additional fill to get the void up to grade, additional costs will be incurred.
 - Ice on the metal roof slides at the Elementary School is causing concern for those using entrances. Mr. Palicki will research the solution.
- Mike Nelson was concerned that there was not water and sewer access considered and available in the Athletic Booster's outdoor concession stand. The Boosters plan to install a sink to meet the compliance, and it was agreed that the costs would be that of the Boosters.
- Finance Committee** – Chairman Mallaney reported the committee discussed the following:
- Bond project review should be coming to an end soon
 - State revenue update
 - Impact fee waiver discussion with the Village of Manteno
 - Intergovernmental agreement regarding PTAB
 - Brick removal at the Primary School
 - Primary School Demolition Alternates Numbers One and Two
 - Middle School office renovation
 - Review of finance packet

Curriculum, Instruction, and Assessment Committee – Cathy Creek reported the quarterly meetings are going well. The committee reviewed the proposed 2014-2015 calendar. The District is working to identify clear expectations for lesson plans. The administrative team suggests the following components: standards/objectives/targets, materials/resources/procedures/differentiation/activities/assessment/reflection. Discussion will continue and other districts will be asked what they require. The ISAT materials have been received at the District Office, and the PSAE tests will be coming up soon.

Consent
Agenda

Moved by Hofmeister, seconded by Murray to approve the following items:

A. Minutes

- Public Hearing for 2013 Tax Levy of December 17, 2013
- Regular Board Meeting of December 17, 2013
- Executive Session Meeting of December 17, 2013

B. Financial Reports

- Summary of Cash/Investment/Fund Balances Report
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Family Medical Leave Requests

- Nancy Worobey, Early Childhood teacher from approximately March 4, 2014 for six weeks.
- Laura Contreras, Middle School Seventh Grade Math Teacher for approximately the first 30 days of the 2014-2015 school year

D. Employments

- Ashley Byers, Middle School PRIDE Paraprofessional effective January 8, 2014.
- Jordan Stauffenberg Stroud was previously approved to move to Elementary School PRIDE paraprofessional at the completion of FMLA coverage.
- Kelsey Heisner, High School Paraprofessional effective January 8, 2014
- Rebecca Calhoun from Paraprofessional to cover FMLA position of Early Childhood Teacher approximately March 4, 2014 for six weeks.

- E. Employments Contingent Upon Successful Completion of Paperwork
 - Margaret O’Neill, Long-term Substitute Teacher for Middle School teacher beginning approximately March 21, 2014 thru the end of the 2013-2014 school year.
- F. Notice of Retirement According to Article IX of the MEA Contract
 - Cindy Fitzpatrick retiring at the end of the 2016-2017 school year.
- G. Adoption of the Executive Session Minutes Resolution (The Executive Meeting minutes from September 24, 2013 through December 17, 2013 shall remain closed along with the minutes previously closed from May 7, 2002 through June 25, 2013 and to approve the destruction of closed session verbatim recordings that are more than 18 months old and whose minutes were approved for at least 18 months).
- H. Manteno Interfaith Commission request for the use of the High School gym for Baccalaureate on Wednesday, May 21, 2014 at 7:00 p.m.
- I. Approve the Manteno High School graduation date of Sunday, May 25, 2014 at 2:00 p.m. and Middle School promotion date of Tuesday, May 27, 2014 at 7:00 p.m.
- J. Accept donations from:
 - Areas churches including: Corner Stone, United Methodist, Church of the Nazarene, St. Joe’s Catholic, Lutheran Church, as well as the Manteno Rotary Club for donations for the Elementary School Breakfast Program.
 - David Peters and Ron Reiter, cash crop lease tenants, for \$5,000.
 - Manteno American Legion Post 755 for \$500 to use towards the shipping costs for military alumni holiday packages.
 - Proven Business Systems to the Manteno Education Foundation for \$5,000
- K. Designation of Person(s) to Prepare Tentative Budget – Lisa Harrod and Kathy Meyer
- L. Renew Crop Lease – **(177 acres at \$196.15 per acre = \$34,718.55). This year an additional \$5,000 donation was made to the District as well.**
- M. Approve Boys Soccer team match at Chicago Fire Toyota Park on Sunday, September 14, 2014 at 2:00 PM against Herscher.
- N. Approve Two High School Girls Softball Team Fundraisers:
 - The sale of “Swing for a Cure” t-shirts for cancer research from March 1st thru March 28, 2014.
 - The sale of cookie dough from March 8th thru March 30th, 2014

Ayes: Hofmeister, Murray, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – seven (7).
Nays – none (0). Motion carried.

Unit Office Supt. Harrod reported on the following:

- The 8th grade boys' basketball team won the Kan-Will Conference Tournament Championship.
- The High School Cheer Team competed in Oak Forest, IL and took fourth place out of nine teams. Next competition is February 1, 2014.
- The Interact Club held a banquet on January 15th to kick off their inaugural year with 50 memberships.
- The High School Math Team took third place at the Reed Custer Math Invitational.
- The Special Olympics Basketball athletes competed at BBCHS and had eight gold medal and two silver medal winners.
- The Freshman Boys Basketball Team took first place at the I-8 Tournament at Reed Custer on Monday, January 20th.
- On Saturday, January 25th, the Student Council hosted the Winter Ball.
- At this point February 4th will be the 100th day of school, which brings the Kindergarten classes to have their "100 Day" parade.
- The Show Choir Main Event will be held on Friday, February 14th and Saturday, February 15th at the High School

Old Business

Approve Settlement Agmt./ Intergovern. Agmt. Moved by Dodge, seconded by Nelson to approve the Settlement Agreement/Intergovernmental Agreement as presented. (In reference to PTAB cases for all taxing bodies to approve). Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Approve Waiver of Impact Fee Extension Moved by Preston, seconded by Murray to waive the impact fee extension through February 5, 2015 for the Village of Manteno and Kankakee County as presented. Discussion occurred regarding backing the date to December 31, 2014.

Amended Motion Moved by Hofmeister, seconded by Nelson to amend the motion to be stated as follows: To approve the Waiver of Impact Fees Extension through December 31, 2014 for the Village of Manteno and Kankakee County as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Moved by Preston, seconded by Murray to waive the impact fee extension through December 31, 2014 for the Village of Manteno and Kankakee County as presented. Ayes: Preston, Murray, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – Nelson – one (1). Motion carried.

Approve Amended 2013-2014 Moved by Nelson, seconded by Dodge to approve the amended 2013-2014 school calendar as presented. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

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Calendar

Approve Moved by Mallaney, seconded by Preston, to approve the Primary School Demolition
Primary Alternate No. 1 in the amount of \$5,000 and Alternate No. 2 in the amount of \$3,000 as
Demolition presented. Ayes: Mallaney, Preston, Dodge, Hofmeister, Murray, Nelson, and
Alternates Stauffenberg – seven (7). Nays – none (0). Motion carried.
No. 1 & 2

Approve Item tabled.
Middle School
Office
Renovation
CO No. 1

Anticipated 1. February Retreat
Future 2. Approve school fees for the 2014-2015 school year
Action Items 3. Review the school calendar for the 2014-2015 school year
4. Approve the bus lease for the 2014-2015 school year.
5. Approve cellular service contract

Executive Moved by Dodge, seconded by Nelson to move into Executive Session for the purpose
Session of the appointment, employment, compensation, discipline, performance, or dismissal of
specific employees or legal counsel; collective negotiating matters; presentation of evidence
or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property;
investment contracts; security procedures which may include personnel; student disciplinary
cases; litigation; issues under the Tort Immunity Act; professional ethics or performance;
Board self-evaluation; selection to fill a public office; and/or the discussion of previously
closed minutes. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Preston, and
Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:00 p.m.

Return to Moved by Hofmeister, seconded by Dodge to return to Open Session at 8:32 p.m.
Open Session Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Preston and Stauffenberg –seven (7).
Nays – none (0). Motion carried.

Adjourn Moved by Hofmeister, seconded by Dodge to adjourn the meeting at 8:33 p.m.
Meeting Ayes: Hofmeister, Dodge, Mallaney, Murray, Nelson, Preston, and Stauffenberg – seven (7).
Nays – none (0). Motion carried.

*Mark Stauffenberg

*Patrick Mallaney

Mark Stauffenberg – President

Patrick Mallaney – Secretary

MKS/PM/df

*Original signatures are on file at the District Office.